



### **GUIDELINE FOR VIRTUAL PRESENTATION**

Any presenter who is unable to make the trip to the conference venue to present the papers due to financial or any other reasons, may optionally present their papers via video conferencing. InHERIT2018 instituted a virtual presentation via *Skype* to allow the authors of accepted papers with the same publication opportunities as regular presenters. Those who would like to make their presentation online will also be awarded with a certificate and their papers will be published in InHERIT2018 proceeding and be considered for publications similar to other participants as if they were present physically.

Guideline for virtual presenter:

- Presenters must have a computer with a webcam, microphone and a high speed uninterrupted internet connection.
- Presenters must install *Skype* in their computer to orally present the paper through internet.
- Presenters must inform the Conference Secretariat in advance to get the approval for availing video conferencing facility for their presentation.
- Presenters must be online 10 min before the actual presentation, in order to check the internet connection and to make necessary changes (volume, light, etc).
- Virtual presenters should submit a PowerPoint presentation (with video and/or audio), mp4, or any other multimedia file of their works to the Conference Secretariat. These media will be displayed during conference session to assist the virtual presentation.
- Virtual presentation will be associated with an electronic forum through which the participants may e-interact with the presenters during and after the presentation.
- The presentation should be in English only.
- Last minute request will not be accepted.

Note: A virtual presentation will last between 10 and 15 minutes. We strongly advise the presenters to present the papers in maximum 10 minutes, to allow 5 minutes for Q&A sessions with the audience. The time of the online presentation will be informed to the presenters later by the Conference Secretariat.

**For the latest update information of the conference,**

Please check the conference website at <http://inherit2018.ucts.edu.my/>.

**For any inquiry, kindly contact InHERIT2018 Congress Secretariat at:**

Telephone no: +608 4367 450 / 361 / 485 / 453

Email: [inherit2018@ucts.edu.my](mailto:inherit2018@ucts.edu.my)